



## UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS  
 UNITED STATES PATENT AND TRADEMARK OFFICE  
 WASHINGTON, D.C. 20231  
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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/975,264	10/12/2001	Tsukasa Saito	500.40756x00

CONFIRMATION NO. 8841

020457  
 ANTONELLI TERRY STOUT AND KRAUS  
 SUITE 1800  
 1300 NORTH SEVENTEENTH STREET  
 ARLINGTON, VA 22209

## FORMALITIES LETTER



\*OC00000007057971\*

Date Mailed: 11/13/2001

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

## FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is missing.  
*A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(l) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- **The balance due by applicant is \$ 130.**

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
  - are not on the correct size paper (see 37 CFR 1.84(f)) The size of the sheets on which drawings are made must be either 21.0 cm. by 29.7 cm. (DIN size A4) or 21.6 cm. by 27.9 cm (8 1/2 by 11 inches);

01/04/2002 BNGUYEN1 00000041 09975264

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*A copy of this notice **MUST** be returned with the reply.*

A handwritten signature in black ink, appearing to be a stylized 'C'.

Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 1 - ATTORNEY/APPLICANT COPY



500.40756X00

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Applicants: T. SAITO, et al

Serial No.: 09/975,264

Filing Date: October 12, 2001

For: **METHOD OF MANAGING PERSONAL INFORMATION**

Attention: Box Missing Parts

## **LETTER SUBMITTING SUBSTITUTE DRAWINGS**

Assistant Commissioner  
for Patents  
Washington, D.C. 20231

January 2, 2002

Sir:

In response to the attachment to the Notice of Missing Parts dated November 13, 2001, Applicants are submitting herewith Nineteen (19) sheets of Substitute Drawings illustrating Figs. 1-22 in connection with the above-identified application.

Respectfully submitted,

Carl I. Brundidge  
Registration No. 29,621  
ANTONELLI, TERRY, STOUT & KRAUS, LLP

CIB/jdc  
703/312-6600



Section  
\$

500.40756X00

**IN THE UNITED STATES PATENT AND TRADEMARK OFFICE**

Applicants: T. SAITO, et al

Serial No.: 09/975,264

Filing Date: October 12, 2001

For: METHOD OF MANAGING PERSONAL INFORMATION

Attention: Box Missing Parts

**SUBMISSION OF DECLARATION UNDER 37 CFR §1.63**

Assistant Commissioner

January 2, 2002

for Patents

Washington, D.C. 20231

Sir:

In the matter of the above-identified application, which was originally filed on October 12, 2001 without a Declaration, and responsive to the Notice to File Missing Parts of Application Filing Date Granted dated November 13, 2001, please find attached hereto a Declaration for submission under 37 CFR §1.63, executed by each of the inventors in the above-identified application.

A Credit Card Payment Form authorizing the requisite \$130.00 fee is attached.

Should any additional fees become due in connection with the filing of this Declaration, please charge Deposit Account No. 01-2135 (Case No. 500.40756X00).

Respectfully submitted,

Carl I. Brundidge  
Registration No. 29,621  
ANTONELLI, TERRY, STOUT & KRAUS, LLP

CIB/jdc  
Enclosures  
703/312-6600